

# Fu Jen Catholic University

## Department of Japanese Language and Culture

### Academic Regulations

Formulated at the Third Meeting of the Departmental Affairs Council for the 2011-2012 Academic Year on November 11, 2011

Passed at the First Meeting of the College Affairs Council for the 2011-2012 Academic Year on November 16, 2011

Amendments Approved at the Meeting of the Academic Affairs Council for the First Semester of the 2012-2013 Academic Year on November 22, 2012

Amended at the Fifth Meeting of the Departmental Affairs Council for the First Semester of the 2019-2020 Academic Year on January 5, 2020

Approved at the Meeting of the College Affairs Council for the Second Semester of the 2019-2020 Academic Year on April 8, 2020

Amendments Approved at the Meeting of the Academic Affairs Council for the Second Semester of the 2019-2020 Academic Year on April 30, 2020

#### **Chapter 1: General Provisions**

##### Article 1

These Regulations were formulated in accordance with Article 40 of Fu Jen Catholic University Academic Policies.

#### **Chapter 2: Undergraduate Program**

##### Article 2

Requirements for courses, credits, and proficiency tests are listed below:

- (1) University requirements: Academic Advising (0 credits, 8 semesters), Military Training Courses (0 credits, 2 semesters)
- (2) Holistic Education Fundamental Courses: 8 credits
- (3) Holistic Education Core Abilities Courses: 12 credits
- (4) Holistic Education General Education Courses: 12 credits
- (5) Required courses: 72 credits
- (6) Required courses of the College: 4 credits (*English Journalism* and *Workplace English*).
- (7) Electives: 24 credits (inclusive of credits from College of Foreign Languages and Literatures Autonomous Learning: Internship module as well as other internship related modules, up to a maximum of 2 credits)
- (8) A total of 128 credits are required for graduation. This number includes credits from the following areas: University requirements, the Holistic Education Curriculum (Fundamental Courses, Core Abilities Courses, General Education Courses), required courses, and elective courses.

- (9) Students who enrolled in the 2018-2019 academic year or afterward must pass a proficiency test in information literacy. Test methods and standards will be handled in accordance with Fu Jen Catholic University Regulations Governing Tests for Fundamental Skills.

### Article 3

Students (including double majors) must satisfy one of the three requirements below in order to graduate:

- (1) Japanese-Language Proficiency Test (JLPT): N1, or other accreditation equivalent to N1 as follows:
  - Score of at least 700 for J. Test
  - Score of at least 500 for Business Japanese Proficiency Test
  - Score of at least 240 and S-3 for the written and oral components of the Foreign Language Proficiency Test (Japanese) respectively
- (2) Japanese-Language Proficiency Test (JLPT): N2; and complete at least 10 interdisciplinary credits (e.g. double major, minor, or credit/certificate program), or other accreditation equivalent to N2 as follows:
  - Score of at least 600 for J. Test
  - Score of at least 400-499 for Business Japanese Proficiency Test
  - Score of at least 195 and S-2 for the written and oral components of the Foreign Language Proficiency Test (Japanese) respectively
- (3) Complete all credits interdisciplinary credits (to earn a double major, minor, a credit/certificate program, and/or a micro credit program). For micro credit program, you must accumulate at least 20 such credits, with at least one micro credit program completion requirements met, to be considered as eligible towards meeting the graduation criteria.

### Article 4

Students who choose to graduate by fulfilling the criteria for Article 3, Clause 1, but did not pass the relevant examinations for Japanese language proficiency before the mid-term examinations during the second semester of their senior year, shall have to pass a make-up examination offered by this department in order to graduate.

### Article 5: Prerequisites

*Basic Japanese* and *Japanese Conversation (I)* are prerequisites:

Students must pass the second semester of *Basic Japanese* in order to take *Advanced Japanese*.

Students must pass the second semester of *Japanese Conversation (I)* in order to take *Japanese Conversation (II)*.

### **Chapter 3: Master's Program**

#### Article 6

Course and credits requirements are as follows:

- (1) Students must earn at least 26 discipline-specific elective credits.
- (2) Up to four credits may be recognized if a student takes graduate courses (i.e. master's or doctoral) from a different graduate program at Fu Jen Catholic University or another institution. Up to eight credits may be recognized if the student takes courses from the Chinese Language Instruction module in the Master's Program in Linguistics offered by the Graduate Institute of Cross-Cultural Studies or courses in the International Medical Translation Program (Chinese-Japanese module).
- (3) A minimum of 30 credits are required in order to graduate (i.e. the 26 credits mentioned above and the 4 credits for the thesis).

### **Chapter 4: Continuing Education Bachelor Degree Program**

#### Article 7

Requirements for courses, credits, and proficiency tests for the Continuing Education Bachelor Degree Program are as follows:

- (1) University requirements: Academic Advising (0 credits, 8 semesters), Military Training courses (0 credits, 2 semesters)
- (2) Holistic Education Fundamental Courses: 8 credits
- (3) Holistic Education Core Abilities Courses: 12 credits

This includes Chinese literature (4 credits); foreign languages (8 credits: 4 credits in first-year English and 4 credits in second-year Topics in English); and information literacy (0 credits). A student who already meets the Department's standards for English proficiency may apply to receive an exemption from second-year Topics in English. Applications must be made before July 31 of the

academic year preceding the exemption. Students granted an exemption are still required to complete four credits in a foreign language other than English.

- (4) Holistic Education General Education Courses: 12 credits
- (5) Required courses: 72 credits
- (6) Electives: 24 credits (inclusive of credits from College of Foreign Languages and Literatures Autonomous Learning: Internship module)
- (7) A total of 128 credits are required for graduation. This number includes credits from the following areas: University requirements, the Holistic Education Curriculum (Fundamental Courses, Core Abilities Courses, General Education Courses), required courses, and elective courses.
- (8) Basic skills: Students must pass English proficiency courses. Students who enrolled in the 2018-2019 academic year or afterward must pass a proficiency test in information literacy. Test methods and standards will be handled in accordance with Fu Jen Catholic University Regulations Governing Tests for Fundamental Skills.

#### Article 8

In order to graduate, students (including double majors) must pass the N2 level of the Japanese-Language Proficiency Test (JLPT), or other equivalent accreditation as follows:

- Score of at least 550 for J.Test (before May 2019)
- Score of at least 600 for J.Test (after May 2019)
- Score of at least 400-499 for Business Japanese Proficiency Test
- Score of at least 195 and S-2 for the written and oral components of the Foreign Language Proficiency Test (Japanese) respectively

Students who did not pass the N2 level of the test must provide their official test transcript in order to take the 2-credit makeup course for fourth-year students. Students who pass the makeup course are considered as satisfying the proficiency test requirements. Credits earned in the makeup course cannot be used towards fulfilling graduation requirements.

#### Article 9: Prerequisites

(1) *Basic Japanese*, *Japanese Conversation (I)*, and *Japanese Composition (II)* are prerequisites:

Students must pass the second semester of *Basic Japanese* in order to take *Advanced Japanese*.

Students must pass the second semester of *Japanese Conversation (I)* in order to take *Japanese Conversation (II)*.

Students must pass the first and second semester of *Japanese Composition (II)* in order to take *Japanese Composition (III)*.

(2) Prerequisites do not apply to transfer students in second-year taking courses at the first- or second-year levels.

(3) Prerequisites do not apply to transfer students in third-year taking courses at the first-, second-, or third-year levels.

(4) Prerequisites do not apply to students in fourth-year or above.

## **Chapter 5: Supplementary Provisions**

### Article 10

Any matters not covered in these Regulations will be handled in accordance with Fu Jen Catholic University Academic Policies and related regulations.

These Regulations were passed by the Departmental Affairs Council and the Academic Affairs Council, and will be promulgated and implemented upon approval of the President. The same procedure will be followed for each amendment.